

**PROBATE COURT OF FRANKLIN COUNTY, OHIO**  
**JEFFREY D. MACKEY, JUDGE**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**ATTENTION SUMMARY RELEASE FROM ADMINISTRATION APPLICANTS**

When filing the application for summary release from administration the applicant will need the following:

1. A completed packet of forms. All forms must be signed in ink. Page 2 of the application for summary release from administration must have the applicant's signature notarized by a notary public.
2. If the decedent had a Will, send in the original Will with either the application to probate Will or the application to file Will for record only.
3. The death certificate.
4. A detailed funeral bill and proof of payment, if any.
5. A photocopy of the applicant's photo identification.
6. Verification of all assets to be released (examples: deed, bank statements, auto title, last paycheck, etc.).
7. The court cost for filing an application for summary release is \$113.00, payable via cashier's check, money order, or law firm check. No personal checks.

Franklin County Probate Court  
Judge Jeffrey D. Mackey  
373 South High Street, 22nd Floor  
Columbus, Ohio 43215

Website: [franklincountyohio.gov/probate](http://franklincountyohio.gov/probate)  
Phone (614) 525-3894

**PROBATE COURT OF FRANKLIN COUNTY, OHIO**  
**JUDGE ERIC BROWN**

ESTATE OF \_\_\_\_\_, DECEASED

CASE NO. \_\_\_\_\_

**APPLICATION FOR SUMMARY RELEASE FROM ADMINISTRATION**

[R.C. 2113.031]

Applicant states that decedent died on \_\_\_\_\_

Decedent's domicile was \_\_\_\_\_

Street Address

City or Village, or Township if unincorporated area

County

Post Office

State

Zip Code

**[Check one of the following]**

- The applicant is decedent's surviving spouse entitled to one hundred percent of the allowance for support and decedent's funeral and burial expenses have been prepaid or the surviving spouse has paid or is obligated in writing to pay decedent's funeral and burial expenses and the value of the assets does not exceed the \$40,000 allowance for support under R.C.2106.13(B) plus an amount not exceeding \$5,000 for decedent's funeral and burial expenses.
- The applicant, who is not the surviving spouse, has paid or is obligated in writing to pay decedent's funeral and burial expenses and the value of the assets is the lesser of \$5,000 or the amount of decedent's funeral and burial expenses.

Attached hereto is a receipt, contract or other document that confirms the applicant's payment or obligation to pay decedent's funeral and burial expenses or if the applicant is the surviving spouse, the prepayment receipt, if applicable.

The decedent's surviving spouse, next of kin, legatees and devisees known to applicant, are listed on attached Form 1.0.

Applicant states that there are no pending proceedings for the administration of decedent's estate or relief of decedent's estate from administration under R.C. 21113.03.

All known assets with date of death values of the estate are as follows:

- Motor Vehicles (Include year, make, model, body type, manufacturer's vehicle identification number and Certificate of Title number).

\_\_\_\_\_ \$ \_\_\_\_\_

CASE NO. \_\_\_\_\_

Accounts maintained by a Federal Institution (include financial institution name and the amount without account number:

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_

Stocks and Bonds (include for each stock or bond the name of its issuer, the name and address of its transfer agent, and the total number of shares of stock or bonds, but not serial numbers):

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_

Real estate described in accompanying Form 12.0 Application for Certificate of Transfer and Form 12.1 Certificate of Transfer and date of death value. (Attach verification of value.) \$ \_\_\_\_\_

Other assets and date of death values:

\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_

Total Assets \$ \_\_\_\_\_

Applicant requests an order granting summary release.

\_\_\_\_\_  
Attorney for Applicant

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Typed or Printed Name

\_\_\_\_\_  
Applicant's Typed or Printed Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
City State Zip Code

\_\_\_\_\_  
Telephone Number (include area code)

\_\_\_\_\_  
Telephone Number (include area code)

\_\_\_\_\_  
Attorney Registration No.

Signed and acknowledged by the applicant in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public/Deputy Clerk

# PROBATE COURT OF FRANKLIN COUNTY, OHIO

ESTATE OF \_\_\_\_\_ , DECEASED

CASE NO. \_\_\_\_\_

## SURVIVING SPOUSE, CHILDREN, NEXT OF KIN, LEGATEES AND DEVISEES

[R.C. 2105.06, 2106.13 and 2107.19]

**[Use with those applications or filings requiring some or all of the information in this form, for notice or other purposes. Update as required.]**

The following are decedent's known surviving spouse, children, and the lineal descendants of deceased children. If none, the following are decedent's next of kin who are or would be entitled to inherit under the statutes of descent and distribution.

Name	Residence Address	Relationship to Decedent	Birthdate of Minor
		Surviving Spouse	

**[Check whichever of the following is applicable]**

- The surviving spouse is the natural or adoptive parent of all of decedent's children.
- The surviving spouse is the natural or adoptive parent of at least one, but not all, of decedent's children.
- The surviving spouse is not the natural or adoptive parent of any of decedent's children.
- There are minor children of the decedent who are not the children of the surviving spouse.
- There are minor children of the decedent and no surviving spouse.

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The following are the vested beneficiaries named in the decedent's will:

Name	Residence Address	Birthdate of Minor

**[Check whichever of the following is applicable]**

- The will contains a charitable trust or a bequest or devise to a charitable trust, subject to R.C. 109.23 to 109.41.
- The will is not subject to R.C. 109.23 to 109.41 relating to charitable trusts.

\_\_\_\_\_ Date

\_\_\_\_\_ Applicant (or give other title)  
\_\_\_\_\_

**PROBATE COURT OF FRANKLIN COUNTY, OHIO**  
**ROBERT G. MONTGOMERY, JUDGE**

IN THE MATTER OF \_\_\_\_\_

CASE NO. \_\_\_\_\_

**CONFIDENTIAL DISCLOSURE OR PERSONAL IDENTIFIERS**

[Rule 45(D) of the Rules of Superintendence for the Courts of Ohio]

	<b>Complete Personal Identifiers</b>	<b>Institution</b>	<b>Abbreviation</b>	<b>Form No.</b>	<b>Filing Date</b>
Ex.	123-45-6789	Social Security	6789	22.3	7/1/2009
Ex.	0001234567	Anytown Bank Checking	Anytown #1	6.1	7/1/2009
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____
9.	_____	_____	_____	_____	_____
10.	_____	_____	_____	_____	_____

Check if additional pages are attached.

\_\_\_\_\_  
Signature of Filing Party

\_\_\_\_\_  
Typed or Printed Name

This is page \_\_\_\_\_ of \_\_\_\_\_ pages.

Date: \_\_\_\_\_

# PROBATE COURT OF FRANKLIN COUNTY, OHIO

ESTATE OF \_\_\_\_\_, DECEASED  
CASE NO. \_\_\_\_\_

## ENTRY GRANTING SUMMARY RELEASE FROM ADMINISTRATION

[R.C. 2113.031]

The Court finds that the application by \_\_\_\_\_, satisfies all requirements of R.C.2113.031 and therefore summarily releases the estate from administration and directs:

- The delivery to the applicant of decedent's personal property set forth in the application with the title to that property.
- That certificate(s) of Transfer, attached to the application, be issued.

A certified copy of this order together with a certified copy of the application for this order constitutes sufficient authority for a financial institution, corporation or other entity or person referred to in division (A) to (F) of Section 5731.39 of the Revised Code or for a clerk of a Court of Common Pleas to transfer title to the applicant of an asset of the decedent's estate listed in the application.

This order eliminates the need for a financial institution, corporation, or other entity or person to be provided a written consent of the tax commissioner prior to the delivery, transfer, or payment to the applicant of an asset of the decedent's estate listed in the application.

This order eliminates the duty of all persons to file an Ohio Estate Tax Return exclusively for the assets listed in the application.

\_\_\_\_\_  
Date